Volunteers - Standard model contract

**Voluntary agreement**

The undersigned, (name of organization) in Amsterdam, hereinafter referred to as 'the organization', and

(name of volunteer) residing at

address volunteer: ………………………………………………..

………………………………………………………………………

date of birth: ………………………………………………………

bank account: …………………………………………………….

hereinafter referred to as 'the volunteer', agree upon the following:

1.           **The activities**

1.1 The volunteer will contribute to the organization starting from …..(date).

The volunteer role is: ……………………..

1.2 The parties can adjust the activities to be performed by the volunteer in mutual consultation.

1.3 (Name of the supervisor) will ensure to provide the volunteer with the necessary training and guidance.

1.4 The volunteer agrees to volunteer for …… (number of hours per week/month).

2.           **Reimbursement of expenses**

2.1 The volunteer will not receive payment for the work he has performed.

2.2 The volunteer will be reimbursed for travel expenses actually incurred for public transport upon presentation of appropriate receipts. The organization shall transfer the allowance to the volunteer's bank account on a monthly basis.
Or: the volunteer receives a volunteer fee of €… (amount per hour or per day)

3.           **Liability and Accident Insurance**

3.1 The organization makes use of the Amsterdam Volunteer Insurance (AVV). The AVV is not a replacement for your own Third-Party and Accident Insurance. Do not cancel it. The AVV provides adequate insurance cover for the volunteer whilst undertaking voluntary work. It only applies in the specific cases where the volunteer’s own Insurance is insufficient.

4.         **Absence**

4.1 In the case of being prevented from attending due to illness, holidays or otherwise, the volunteer will inform the organization of this on time.

5.           **Nature of the agreement**

5.1 This agreement is not an employment contract within the meaning of the Dutch Civil Code.

5.2 This agreement does not constitute employment within the meaning of the Sickness Benefits Act. The volunteer is aware of the fact that this agreement does not provide Insurance cover in the case of illness, work incapacity and unemployment.

5.3 The relationship between the organization and the volunteer is not an employment relationship within the meaning of the Extraordinary Decree on Labor Relations.

6.           **Duration and Termination of the Agreement**

6.1 The agreement is entered into for an indefinite period of time.

6.2 The parties may terminate the agreement by mutual agreement.

6.3 Both the volunteer and the organization can terminate the agreement by written notice. A three-week notice period is taken into account.

6.4 Upon request of the volunteer, the organization will draw up a certificate at the end of the agreement.

The agreement is drawn up in duplicate in Amsterdam ……. (date)

The volunteer has received a free agreement copy.

 ………………………….. ………………………………

(Signature of the organization) (Signature of the volunteer)